



MINUTES OF THE MEETING OF
The Community Events Group
Monday 24 January 2022 at 7.30pm
Held at the Loose Parish Pavilion, King George V Playing Field.

Taking part: Peter Rigby (PR), Tony Oliver (TO), Beryl Gibson (BG) and Pat Excell (PE) (representing Sean Carter and NRLA).

Also present: Nicky Bourne (Deputy Clerk) (NB) who took the minutes.

1. Apologies for absence

None received.

2. Chairman's welcome and explanation of the role of the Community Events Group

PR welcomed everyone. All present were familiar with the role of the group as had been involved in previous meetings or with previous fetes.

3. To receive any declarations of pecuniary interest on items in the agenda

(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest (*as agreed by LPC 21 Jan 13*)

As in previous years, PR's company Antrix may have involvement with the programme. If this is the case then the necessary forms will be completed nearer the time.

4. Group introductions for the benefit of new and existing members

PE explained that she was representing NRLA.

5. Clarification of the current situation in respect of the Loose fete and funfair

Shayler's Funfair has been confirmed for 2-4 September 2022.

Update on Public Address – David Stevens who normally does the PA is still awaiting an operation and his son may be able to help, although busy with work. His wife is happy to compere and they have noted the date and will confirm availability shortly.

PR would like to progress with the organisation of the fete despite no new volunteers coming forward. PE informed that NLRA might be able to find some volunteers.

6. To discuss and update the Action List (created from the September 2021 meeting), for the 2022 Loose Fete, to include the following aspects:

a. Fete Programme

Nellsar have not yet been approached. LPC would not be able to fund the programme.

Discussion took place regarding whether the programme could be produced in a different (electronic) format and shared via social media. It was felt that such a decision could not be made until Nellsar had confirmed their position.

b. Publicity including banner and boards

Bernard Hill has not yet been approached. It was agreed that there was ample time to sort out the banner and boards.

c. Dog Show

There has been no further progress sourcing an event organiser or a qualified judge. It was agreed that unless these positions were filled, there would not be a dog show. NB suggested an alternative format, with fun classes / categories but this would still need an organiser. All to consider potential organisers and judges.

d. Games

VG has agreed, if available, to assist with games as she has organised these in the past.

e. Arena Events

There is a possibility that a Zumba display might be available. Other ideas discussed included a vintage or classic car static exhibition or including a replica plane and cockpit. TO agreed to look into the plane idea and BG agreed to look into contacts for classic cars.

f. Refreshments and Bar

Bar - TO had contacted the Musket Brewery but not had a response.

Local pubs and breweries were discussed but it was unknown whether any do external bars. TO agreed to look into alternatives and costs.

It was suggested that CH could be approached regarding the Walnut Tree pub.

Light refreshments - BG informed that All Saints Church volunteers should be available and agreed to find out and confirm.

g. First Aid and Health & Safety

The PCH committee had agreed that TO could renew his qualification. TO to seek a course. BG informed that All Saints Church has a list of qualified first aiders and some may be available and willing to help. BG was asked to try to find out what qualifications these individuals hold and whether they are willing to volunteer. For event paperwork they would need to be named.

h. Stallholders

No enquiries have come in to the office so far for this show, but it was agreed that documentation should be ready to be reviewed at the March meeting. Enquiries and paperwork would be handled by the office. Stall holders have a section on the dormant Loose Fete website. A list of previous contacts is available, along with PLI and charging information. It could also be advertised on social media. PR suggested that an early bird discount could be offered for booking by a certain date.

i. Raffle and Tombola

KO has confirmed that she can get hold of a drum.

j. Advertising and Sponsorship

This is dependent upon whether a programme is actually produced. Wards or other estate agents might be a possibility for signs, but they have not yet been approached. PR explained he might have a sponsor. All were asked to try to seek potential sponsors.

k. Public address system

See notes under point 5, David Stevens is still awaiting an operation. His wife and son might be able to assist and have noted the day, but will confirm shortly.

l. Fete Opening

Derek Mortimer has a chance of being Mayor but he has to be re-elected first. NB has notified the Mayor's Office to give the date and request booking the Mayor from 12:00 to 13:00. This has been acknowledged.

7. To discuss budgets / spend / income for Events

There has been no firm commitment regarding the budget as no known expenditure yet.

8. Any Other Business

PR requested that electing a Chair and Vice Chair should go on the next agenda.

All to think of additional ways to get the community involved beyond the actual day (e.g. the photograph competition previously did that).

Any information or updates to be shared amongst the group should be sent to the Office to be circulated to group members.

Meeting closed at 20:45

9. Date of Next Meeting – 28 March 2022