



LOOSE PARISH COUNCIL

Minutes of the Neighbourhood Planning Steering Group held on Tuesday 4 February 2024 at 2.30pm

Present: Mick Westwood (MJW) Chairman, Jim Andrew (JA), Rhiannon Cox (RC), Carol Westwood (CW).

Assistant Clerk: Janet Burnett (JB) who took the minutes.

1. Apologies for absence
None
2. Minutes of meeting 19th November
AGREED
3. NP area designation – status.
JB has contacted MBC regarding the status of the application. MBC has replied stating that they are hoping to commence this in February.
4. Consultants – see confidential appendix for quote details.
Following an in-depth discussion, the Group **AGREED** that they would recommend quotes A and D to the Parish Council.
Action: JB to obtain references for Consultants A and D.
4. Community Engagement / Publicity. To include: new strapline, website update, publications, local organisations, working group membership.
 - The strapline agreed at LPC December meeting is: Our Community, Our Plan, Our Future.
 - In and Around Loose – the deadline is 12/2/25. JB to produce an article and circulate for approval. JB has noted deadline dates.
 - Website is a work in progress.
 - Feather Banners – JB to obtain quotes.
5. Funding - update on budget.
A proposed budget of £20000.00 was agreed at the last LPC meeting.
6. Merging North Loose and Loose NPs. Update on work.
Action: RC and JB to progress and investigate possible tools.
7. Future development – status.
Nothing to report.
8. Any other business
 - Rural and Community Enabling has contacted the Parish Council with the offer of a Housing Needs Survey free of charge. The working group **AGREED** that this should be recommended for approval at the next LPC meeting.

- East Farleigh Parish Council has written stating that Councillors are currently exploring the feasibility of developing a Neighbourhood Plan. They would like to contact a Councillor to discuss. MJW **AGREED** that they could contact him.

9. Date of next meeting 25/2/25

Meeting closed 4.17pm.

Signed Committee Chairman

Dated: