



LOOSE PARISH COUNCIL
ENVIRONMENT COMMITTEE MINUTES
Meeting held on Monday 9 November 2020
at 7.30pm

In attendance: Councillors: Chairman Charlie Hollister (CH), Peter Rigby (PR), Velma Bennett (VB), Susan Luckhurst (SL), Bridget Kenny (BK), Jan Capon (RFO)(JC), Nicky Bourne (Deputy Clerk) (NB) and Kim Owen (Clerk) (KO) took the minutes

There were no members of the public in attendance.

AGENDA

1. To receive any apologies for absence

Apologies have been received from Malcolm Summers.

2. To receive and agree any decision regarding any item to be taken as confidential

None.

3. To receive any declarations of pecuniary interest on items in the agenda

(In accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition, any declaration of personal or prejudicial interest. *(as agreed by LPC 21 Jan 13)*)

None.

4. To receive any signed dispensation requests for any item on this agenda

(For Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form). This follows the agreement made by the LPC at the meeting held on the 17 July 17)

None.

5. To sign as a correct record, the minutes of the meeting held on 26 October 2020

The minutes of the meeting on 26 October 2020 (Pages 331-336) were **AGREED** as a true and accurate record with the following amendment:

- Page 332 - Item 7b should be Bicknor Wood Not Bicker Wood. The Chairman will sign the amended minutes and passed to the Clerk accordingly.

6. Questions/comments from the public or Community groups (3mins)

None.

7. Correspondence & phone calls received by the office

None.

8. To discuss the Management Plan and make any necessary decisions

After discussion the Committee **AGREED** the following:

- Add in Highways Improvement Plan
- Add in Offset Carbon Footprint. This will be a long term tree planting plan up to 2030. Books Field would be an ideal place.
- Add in the replacement of the bin by the Council's Bus shelter
- Add in replacement of the bench at the top of Old Loose Hill
- To put the management plan in a similar layout as budget layout.
RFO to Action

9. Finance

a. To agree the budget for 2021-2022

After Discussion the Committee **AGREED** the Budgets as follows:

- General Maintenance - Budget £2,500.00
- Street lighting and Maintenance contract - Budget £280.00
- Street Furniture -
 - The swapping of the bins between end of the stream and the bin in Kirkdale will cost £200 and the Committee **AGREED** not to make the swap.
 - Budget £1,500.00
 - Allow money for varnishing the benches by the caretaker
 - Prepare the costs for a new picnic bench on KGVPF including taking out the old one.
 - Call an emergency meeting to agree the costings of the picnic bench.
- All tree works and arboricultural report – Budget £1,000.00
- McAlpine Crescent Salt Bin – The bin needs to be replaced as it is damaged. The clerk will check price of new bin and report back. Budget £100
- Bulbs for four planters / Triangle - Budget £750.00
- Pond works/equipment/Skips- Budget £1,000
- Village Green Improvements – Two planters will be purchased this financial year and one next financial year. Budget will include removing the concrete from the green. Budget £1500.00
- Meadow – If the Meadow is successful this year the committee wants to do the same again over the next two years to complete the meadow. Budget £1,000
- War memorial (Save to invest) – The memorial is due a clean this year. Clerk to find out the cost of cleaning and any repairs needed. Budget £300.00
- Fencing (Save to invest) – Budget £400
- Notice Boards – New notice board each year. Budget £1,500.00. Clerk to find out costs for each board and report back.
- Ring Fenced
 - Rural Lanes £1060
 - Roy's Wood £472 (Work needed on trees)
 - Meadow including fencing £1,195
 - Bin installation £390.00 (KGVPF replacement)
 - Bench on Village Green £1,415.00
- The Committee **AGREED** to have an additional meeting in January to agree spending for the remainder of the current year and look at the management plan in more detail. Clerk will send out available dates in January 2021.

10. Other Items (discussion only)

SL advised the Committee that PR, JB and herself worked on the planter last weekend in the rain to remove old compost, fill with new compost and plant up. CH was supposed to meet JB on the Monday to do the seeds in the Meadow but she was unable to attend either Monday and Tuesday once lockdown was announced as she was required to attend work. Although the Committee would have liked to have done the meadow work themselves it will now necessary to get a quote for the work to be completed by a contractor.

11. Date of Next Meeting – 8 March 2021

Meeting closed at 9.25pm

Minutes agreed by the Chairman to the Committee

Signed.....

Date.....-